Enrol in your courses in myUNSW

Step-by-step guide to enrolling

To add courses (subjects), you will need to:

1. Sign on to my.unsw.edu.au

2. Click on your My Student Profile tab.

3. Select Update Your Enrolment option under the My Student Services menu.

Note: You may be requested to confirm your personal details. Please check that all the information is current.
4. Select **Update Your Enrolment** for the relevant semester.

5. Click on **Add Courses**

<table>
<thead>
<tr>
<th>Career</th>
<th>Program</th>
<th>Campus</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate</td>
<td>4773 - Arts &amp; Business / Law</td>
<td>KENS - Sydney</td>
<td>Semester 1 2016</td>
</tr>
<tr>
<td>Undergraduate</td>
<td>3434 - Media (PR and Advertising)</td>
<td>KENS - Sydney</td>
<td>Semester 2 2015</td>
</tr>
</tbody>
</table>

6. Search for courses. If you know your course code (eg LAWS1021) then simply type the course code in the **Multiple Course(s)** field, select **All** for **Campus** and **Career**. No other fields need to be completed.
7. Tick the box to **Add** your course and then Click **Continue**?

### Search Results

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Campus</th>
<th>Teaching Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>LAWS1021</td>
<td>Crime and the Criminal Process</td>
<td>Sydney</td>
<td>Teaching Period One</td>
</tr>
</tbody>
</table>

8. Click on **Proceed to Enrol**?
9. Click on **Add Classes** to select a lecture/tutorial/lab time and click **Continue**?

10. Click on **Enrol**?
11. Your course should now appear under **Enrolled Classes**. Repeat Steps 2 to 10 to add another course/s.

Need help?
Email or call the Enrolment Support Centre!

Phone: +61 2 9385 1110

Email: enrol@unsw.edu.au