**Research Students**

**Accepting online is a 2 part-process**

**Part I:** Accept or defer your offer in myUNSW to ensure your place in the program.

**Part II:** Confirm your personal details, complete the Financial and Student Declaration sections and enrol in your courses (lectures, tutorials etc.).

Acceptance deadlines and procedures vary.

**How to accept or defer your offer**

Research students complete Part I (acceptance) and some sections of Part II, but do not enrol online. The Graduate Research School will assist you with enrolment.

**To accept your offer you need:**

1. Your UNSW Student ID - the 7-digit number at the top right corner of your offer letter.
2. Your UNSW Program code, also on your offer letter.
3. To create your UniPass, available here.
4. To sign on to myUNSW and click Proceed with Offer.

If you believe you have a valid offer and do not see the Proceed with Offer button, call the Graduate Research School on 9385 5500 or 9385 5502 or email the Graduate Research School Faculty contacts below:

**UNSW Art & Design**
cofa.grs@unsw.edu.au

**UNSW Arts & Social Sciences**
arts.grs@unsw.edu.au

**UNSW Built Environment**
fbe.grs@unsw.edu.au

**UNSW Business School**
business.grs.@unsw.edu.au

**UNSW Canberra at ADFA**
rsu@adfa.edu.au

**UNSW Engineering**
enGINEERING.GRS@UNSW.EDU.AU
Checklist

Continue to work through the checklist below to accept or defer your offer.