ID cards

Get Your Student ID Card

Your Student ID card has many uses including electronic building swipe access, proof of identity at UNSW examinations and library borrowing.

Information on how to obtain your ID Card will be available soon. Please check back in mid-January 2018 for further details.

Preparing to get your ID card?

Here are some things you can do to now to make the process of obtaining your ID card quicker.

1. Complete your online acceptance and enrol into your courses

Please note, you will need to have been enrolled in a course/s for at least 24 hours before you are able to request your ID card.

2. Check and update your personal details

Log into your myUNSW account and check that:

- your full legal name is registered on your UNSW record and
- the contact details mailing address and mobile number we have for you are correct

What should I do if my full legal name is not registered on my UNSW record?

If your name is incomplete or incorrect (i.e. your middle name is missing or there is a typo in your name) you may be able to submit your request via email. Some conditions apply. For further information see our FAQs section.

If you are not eligible to request your change via email you can complete a Change of Personal Details Request form and attach your supporting documentation.

3. Make sure you have approved photo ID ready

You will need to provide one or more forms of identification documents (outlined below) to obtain your ID card.

Australian Citizens

- Australian passport or
- Australian birth certificate and Australian drivers licence or
- Australian certificate of citizenship and Australian drivers licence

Australian Permanent Residents
- Visa letter or label along with foreign passport (Australian Permanent Residents)

New Zealand Citizens
- New Zealand passport
- Australian Drivers Licence and New Zealand Birth Certificate
- Australian Drivers Licence and New Zealand Citizenship Certificate

International Students
- Passport and Australian Visa letter or label

### 4. Collect your Arc sticker

Once you've collected your ID card, visit Arc Reception (D17) to get your membership sticker on the back and open up your student experience.

### Need more information?

See this [Student ID Card information](http://www.gettingstarted.unsw.edu.au/id-cards) on the current student website.