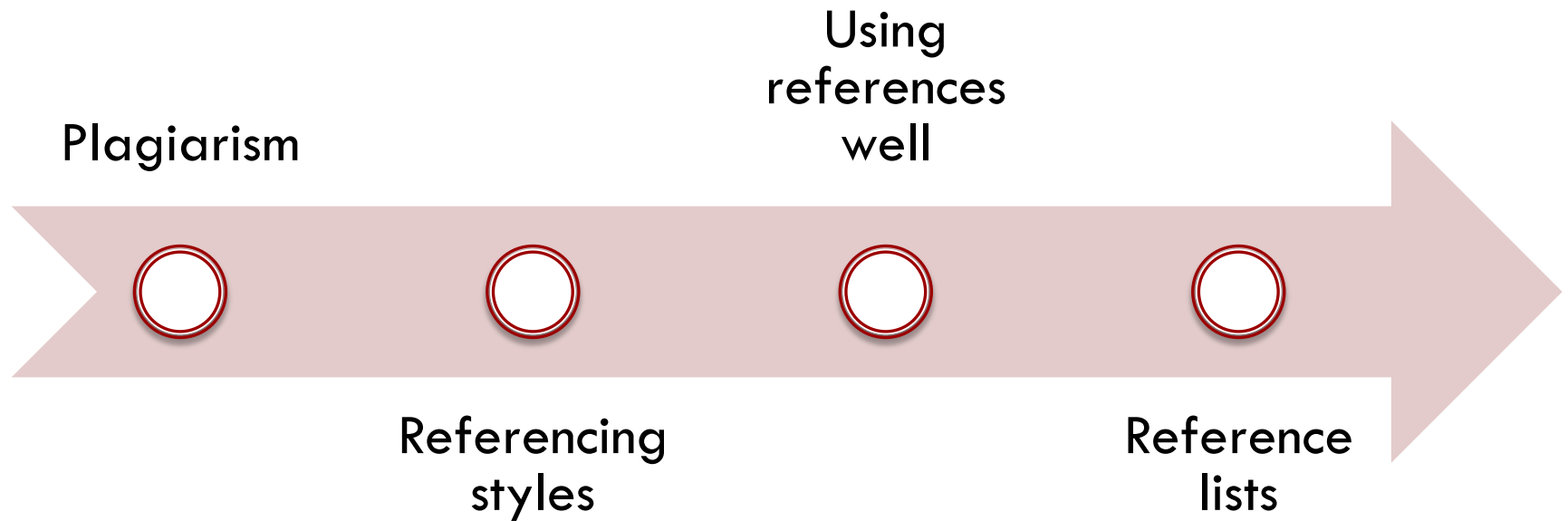




# WHAT IS REFERENCING ALL ABOUT?

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# Introduction



# What is Plagiarism?

Downloading an assignment from the web and submitting it as your own work

Buying, borrowing or stealing an assignment and submitting it as your own work

Copying sections of text from another source and submitting them as your own work

Paraphrasing or summarising ideas from another source and submitting them as your own work

Repeated use of long quotations in an assignment

# Self plagiarism



# How Can I Avoid Plagiarising?

**Take clear and useful notes**

Collect all the required bibliographic information

Limit your use of quotations

Try to write as much in your own words but still **reference** the source of information

# And – strengthen your writing

---



# Skills for strengthening writing

- Planning
  - ▣ Managing your time
- Thinking strategies
  - ▣ Developing analytical, critical and creative thinking
- Reading strategies
  - ▣ Fostering techniques for beneficial reading
- Effective note taking
  - ▣ Learning skills to take useful notes from sources
- Summarising
- Paraphrasing

# More skills for strengthening writing

- Structuring paragraphs well
- Quoting directly
  - ▣ learning when, where and how to use quotes
- Integrating information
  - ▣ developing skills to incorporate evidence into your work
- Referencing
  - ▣ acquiring a knowledge of referencing conventions, both in-text and reference lists
- Developing your written voice



# Note-taking: the column method

**Include bibliographical information –author, year, title, volume/issue nos., publisher, place published**

**Direct quotes “.....” p. 17**

**Summaries (main ideas, no elaboration or examples)**

**Paraphrases (say it in your own words)**

**How does this information relate to other texts I have read?**

**What important links can be made to the topic/other research?**

**How is the information relevant? (if not, should I pursue it at this time?)**

**Does the author say anything new or interesting?**

**Is there anything I don't understand?**

**Is the author saying anything I disagree with? Why do I disagree?**

**Does the author contradict other authors on the same topic?**

**What conclusions can be drawn from the text?**

Jones, W. (2001 September) Keeping Cars from Crashing, IEEE Spectrum. pp 40-45

Bibliographic information

summary

This article is about the latest developments in Adaptive Cruise Control (ACC) for automobiles.

"Every minute at least one person dies in a car crash" p.40

quotations

"The ultimate solution ...is to keep cars from smashing into one another" p.40

The technology exists for sensors and processors that can respond instantly to the distance and movement of other vehicles- cars speed & distance from other objects can be very expensive –installed in luxury cars(p44)

paraphrase

This topic relates to my topic- 'smart car' as use of radar, lidar, microprocessors and expert systems are explained.

Jones' main claim

I agree as it would be a very smart car to do this.

Your thoughts

# Integrating sources

## Smart Car Technology

**Topic sentence**

Technological developments are greatly improving the entertainment, communication and safety systems available in vehicles. These systems include: internet access for entertainment, services, communication, navigation or emergency assistance (Bretz 2001), and on board sensors that allow adaptive cruise control (ACC) for collision avoidance (Jones 2001). Because these systems are at a microprocessor and software level, cars can also be customised in their engine systems specifications (Whitehorn-Umphres 2001). As extraordinary and promising as these systems may appear, some authors warn of the dangers of increasing visual and mental distractions that these systems will create for drivers (Bretz 2001, Curry 2001). Ultimately ACC systems that are designed to avoid crashes seem to be the best mechanism for overcoming the distractions that many new interfaces will pose for drivers. Therefore, it is essential that ACC is increasingly available along with other smart car features.

**Sources**

**Synthesise sources**

**Concluding opinion**

This section will now explain the interfaces for in-car internet access, customising of engine systems and adaptive cruise control...

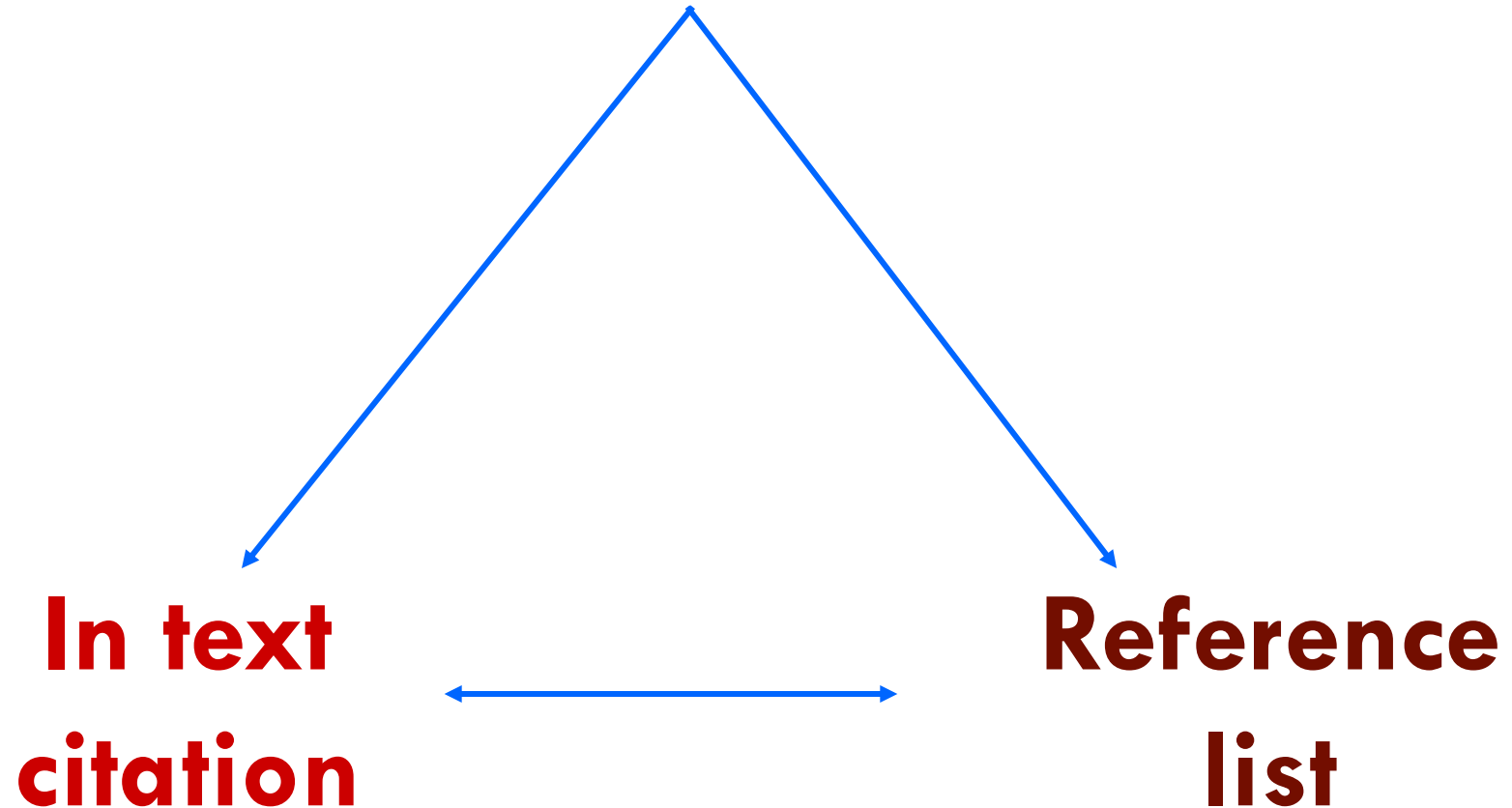
# Why Do We Reference?

- It's a way of showing what sources of information you have used in your assignment.
  - ▣ this requires sources being noted in the body of the text and at the end of the text.
- Gives credit where it is due.
- Avoids plagiarism and the penalties if caught.
- Shows the depth and relevance of your research.

# Reference styles – TLC guides

- Harvard style –hard copy sources  
<http://www.lc.unsw.edu.au/onlib/ref.html>
- Harvard style- electronic sources  
[http://www.lc.unsw.edu.au/onlib/ref\\_elec.html](http://www.lc.unsw.edu.au/onlib/ref_elec.html)
- Footnote/bibliography style  
<http://www.lc.unsw.edu.au/onlib/refbib.html>
- APA Style  
[http://www.lc.unsw.edu.au/onlib/ref\\_apa.html](http://www.lc.unsw.edu.au/onlib/ref_apa.html)

# Referencing



**NOTE:** there is no UNSW style; each discipline, course or lecturer will have a preferred style. You are responsible for following the style your school or lecturer recommends.

# How Do We Reference?

---

## In-text referencing Harvard Style

Surname and year of publication

(Smith 1998)

Smith (1998)

# Paraphrasing/summarising from sources

Robert Maillart (1872-1940) has long been recognised as a pioneer of concrete construction. Through Giedion (1941), Bill (1949), and Billington (1973, 1979, 1983, 1990), his work has found wide attention beyond his native Switzerland.

After his first experiences as a bridge designer, Maillart founded his own construction company in Zurich, Switzerland, in 1902. Primarily due to his innovative flat slab construction method (Furst & Marti 1997), he was soon able to expand his activities to France, Spain, The Baltic States, and Russia.

**Topic sentence**

**Author + Year**

**Multiple publications by single author**

**2 authors**



# Quotations

- Introduce quotations smoothly and appropriately.
- The grammar linking all parts of the sentence must be correct.
  - ▣ Use double inverted commas around the exact words
  - ▣ (Author, year, page no,)
  - ▣ Check punctuation and spelling
- E.g., Smith (2013, p. 271) defines the global market as “a ravenous beast that can, at times, devour its own tail”.

# Short quotations <40 words

## Author focus

Gardener (1980, p. 23) describes the Pantheon as "above all, an architectural experience".

## Idea focus

The Pantheon has been described as "above all, an architectural experience" (Gardener 1980, p. 23).

# Long quotations >40 words

The feminist perspective offers exciting possibilities for us to re-see and reinterpret works of art, as Huffington (1988) demonstrates in her biography of Picasso:

What seemed a life guided by burning passions – for painting, for women, for ideas – seemed a moment later the story of a man unable to love, intent on seduction not in the search for love, not even in the desire to possess, but in a compulsion to destroy. (p.10)

Indent on left hand side

Introduce the quotation smoothly

No inverted commas

Note: full stop before the page number

**Figure 2. Example paragraph showing long in-text citations**

From *Writing About Art* (p. 10), by H. M. Sayre. (1999). Upper Saddle River, NJ: Prentice-Hall. Copyright 1999 by H. M. Sayre.

# Number Citation System

## Usually:

- The first source you use is given the number 1.
- The second source you use is given the number 2 and so on.
  
- **Note:** ENDNOTE sorts all sources alphabetically and then allocates numbers.
  
- **Regardless:** A source keeps the original number that you ascribed to it.
  - ▣ If you use a source more than once, then you must use the same number you originally gave the source.

# In text referencing

## Number Citation System (Endnotes)

- ❖ Complex models with ... were suggested (1) but ..

Dubernard (5) reported a successful ...

Single author

- ❖ Various research (2,3) found that ...

Multiple sources

- ❖ Similar studies (4-7) concluded .....

## For three or more authors of a publication

- ❖ Wilson et al. (3) describe .....

et al. = and others

Remember - in the list of references at the end of the document the names of all the authors and their initials should be given.

# Editing task- Harvard Style

## ❑ Correct these sentences for grammar, style and reference conventions.

1. According to Williams states displaced aggression is where aggressive action is taken against an innocent person or object and usually occurs when the cause of disappointment is unknown or too powerful to attack. page 20 , 1979.
2. Hibbins G.M. 1983. says we should look carefully at your textbooks and research material. Have a browse through the bibliography and any footnotes
3. Limiting an argument or possibilities to only two alternatives is simplistic leading to a view of everything as "cops and robbers terms, happy or sad, guilty or innocent, yes or no situations. (Jones, 1984, 56).

# Editing Task- Possible Answers

According to Williams states displaced aggression is where aggressive action is taken against an innocent person or object and usually occurs when the cause of disappointment is unknown or too powerful to attack. page 20 , 1979.

- According to Williams (1979, p. 20), “displaced aggression is where aggressive action is taken against an innocent person or object and usually occurs when the cause of disappointment is unknown or too powerful to attack”.
- Williams (1979, p. 20) states that “displaced aggression is where aggressive action is taken against an innocent person or object and usually occurs when the cause of disappointment is unknown or too powerful to attack”.

# Possible answers continued

- Hibbins G.M. 1983. says we should look carefully at your textbooks and research material. Have a browse through the bibliography and any footnotes.
  - ▣ Many problems!
  - ▣ The meaning of the text is unclear.
  - ▣ The audience is unclear (we/your?)
  - ▣ The sentences reads like notes so it is unclear what is quotation and what is a paraphrase or summary.
  - ▣ Poor choice of reporting verb – use recommends or suggests.
  - ▣ No page number is given.
  - ▣ The author's initials are unnecessary.



Limiting an argument or possibilities to only two alternatives is simplistic leading to a view of everything as "cops and robbers terms, happy or sad, guilty or innocent, yes or no situations.(Jones, 1984, 56).

Limiting an argument or possibilities to only two alternatives is simplistic, leading to a view of everything in "cops and robbers terms, [as] happy or sad, guilty or innocent, [or in]yes or no situations"(Jones, 1984 p. 56).

Limiting an argument to two alternatives is simplistic, leading to a view of everything in terms of "yes or no situations"(Jones, 1984 p. 56).

# Using Sources

## Present source information accurately

- Definitions
- Examples, statistics, dates
- Opinions/reasons/consequences
- Problems /solutions

## Show that you have understood the material

- Use sources to support points you make in your assignment
- Compare sources – do they all agree?
- Question the material – credible/practical?

# Using Sources Well (1)

... Evolving concepts regarding homologous hand transplants may open new perspectives for the future (14), as indicated by two cases which have been performed so far (7). However, this kind of surgery may be associated with substantial psychological and ethical problems, and there is a need for life-long immunosuppression with risks; for example, infections and malignancies.

**Sources help provide the background to the problem/topic**

**Introduce the source smoothly-  
give some context**

...Whichever technique is used, the recorded complicated patterns of signals associated with imaginary movements in the non-existing hand have to be interpreted and translated before they can be used to induce voluntarily controlled movements of the artificial hand. For this purpose artificial neural networks (ANNs) have to be used (8). Such self-learning computerised systems can be trained to interpret and understand recorded complicated patterns of signals so that the information can be properly used and translated into movements of an artificial hand (1).

**Sources provide facts/ definitions/opinions on  
an aspect of the topic**

However, as Aronowitz and Giroux (1986) point out - and it is an important area of criticism of the notion of resistance - there is the possibility of confusing resistance with all forms of oppositional behaviour, and it is not always a response to domination. As an example of this latter point they refer to the much quoted article by McRobbie (1978) on "Working Class Girls and the Culture of Femininity". Although McRobbie refers to the girls' activities which include combing their hair under the desk lids, or carving their boyfriends' names under their desks as oppositional, Aronowitz and Giroux see it in terms of conformation to sexual conventions which require "developing a sexual, and ultimately successful marriage" (p. 100). Contrary then to such behaviour constituting oppositional tactics, they see it as a form of "sexism that characterised working class life and mass culture in general" (p.105).

**Figure 1. Example paragraph showing in-text citations**

From *Within school walls*. (p. 60), by Wolpe, A. (1988), London: Routledge. Copyright 1988 by A. Wolpe.

**Don't be afraid to present a controversy/problem in the field/topic. Also, be clear about which sources you are referring to!**

# Reference lists and bibliographies

- A reference list is a list of all sources cited in your assignment.
- A bibliography is a list of both the sources you cited in the assignment and other sources you read but did not cite.
- Check with your course convener which list they prefer.

# Collect the following...

- Author's surnames and initials (people or institutions)
- Year of publication/copyright
- Title of text (article, book chapter, section of web site)
- Editors (for book chapters, conference proceedings)
- Name of journal, book, main website that contains the source
- If a book, name of publisher and country
- For journals, standards or reports -volume, issue numbers, report/standard numbers, doi. If online, database used
- If online – main site url and date viewed/accessed
- Page numbers from where you took specific information

# Making a reference list

- Harvard and APA style:
  - ▣ Sort all your sources alphabetically by authors' family names.
- Number style:
  - ▣ Some sort by order of appearance, some alphabetically.
    - Check which style your course convenor requires
- Be consistent in sequencing all elements of each reference list entry.
  - ▣ Follow a style guide.
    - E.g., order of elements, punctuation, use of italics and inverted commas.



## Alphabetical order

## References

## Heading

Beder, S. 1998, *The new engineer: management and professional responsibility in a changing world*, Macmillan Education Australia, South Yarra.

**Book**

Harber, M. (ed) 1993, *Manual on scientific writing*, TAFE Publications, Victoria.

**Edited Book**

Hesketh, T., Jiang, Y. A., Clements, D. J., Butler, D. H. & van der Laan, R. 1998, 'Controller design for hot strip finishing mills', *IEEE transactions on Control Systems Technology*, vol.6, no.2, pp. 208-218.

**Journal Article**

Johnston, S., Gostelow, P., Jones, E. & Fourikis, R. 1995, *Engineering and society: an Australian perspective*, Longman, Australia.

**Multiple Authors**

Riezenman, M. 1998, *Engineering the EV future*, *Spectrum* [online] Available: <http://www.spectrum.i...g/spectrum/nov98/features/int.html> [20 August 2000].

**Online Journal/ Web Site**

## References

1. Edmunds, L. H., Jr., 1995, "Breaking the Blood–Biomaterial Barrier," *ASAIO J.*, **41**, pp. 824–830.
2. Feijen, J., Engbers, J. G. A., Terlingen, C. J., Van Delden, C. J., Poot, A. A., and Vaudaux, P., 1996, "Surface Modifications of Polymeric Materials for Application in Artificial Heart and Circulatory Assist Devices," *Artificial Heart 5*, T. Akutsu and H. Koyanagi, eds., Springer-Verlag, Tokyo, pp. 3–18.
3. Slater, J. P., Rose, E. A., Levin, H. R., Frazier, O. H., Roberts, J. K., Weinberg, A. D., and Oz, M. C., 1996, "Low Thromboembolic Risk Without Anticoagulation Using Advanced-Design Left Ventricular Assist Devices," *Ann. Thoracic Surgery*, **62**, pp. 1321–1328.
4. Fujisawa, N., Poole-Warren, L. A., Woodard, J. C., Bertram, C. D., and Schindhelm, K., 1999, "A Novel Textured Surface for Blood-Contact," *Biomaterials*, **20**, pp. 955–962.
5. CFX/CFD-FLOW3D User's Guide, 1994, AEA Technology Plc, Oxfordshire, pp. 119, 321–331.
6. Fujisawa, N., Odell, R. A., Poole-Warren, L. A., Bertram, C. D., Woodard, J. C., and Schindhelm, K., 2000, "Acute Cellular Interaction With Textured Surfaces in Blood-Contact," *J. Biomed. Mater. Res.*, **52**, pp. 517–527.
7. Doyle, P. S., Shaqfeh, E. S. G., and Gast, A. P., 1998, "Rheology of Polymer Brushes: A Brownian Dynamics Study," *Macromolecules*, **31**, pp. 5474–5486.
8. Vogel, S., 1988, *Life's Devices: The Physical World of Animals and Plants*, Princeton University, Princeton, p. 113.

Journal article

Multiple authors  
journal article

Publisher as  
author

Book

Sample reference list adapted from **Fujisawa et al. (3)** NB\* Follows style  
for **ASME Journal of Biomechanical Engineering**

# In conclusion

Record all bibliographic details at the research stage.

Take accurate and clear notes.

Put information in your own words as much as possible and always reference the source.

Use sources to support **your** points/opinions.

Use style guides and be consistent.

# Recommended Resources

- ❑ Plagiarism and Academic Integrity  
<http://www.lc.unsw.edu.au/plagiarism/index.html>
- ❑ Avoiding plagiarism  
<http://www.lc.unsw.edu.au/onlib/plag.html>
- ❑ Effective note-making from written text  
<http://www.lc.unsw.edu.au/onlib/notemake.html>
- ❑ Selecting information  
<http://www.lc.unsw.edu.au/onlib/selinfo.html>
- ❑ Quoting, paraphrasing, summarising  
<http://www.lc.unsw.edu.au/onlib/sumpara.html>



The Learning Centre offers free academic skills support to all students enrolled at UNSW, Sydney. We assist students adjusting to academic culture and to new approaches to learning and teaching.

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**For Students-**

- During Session- Workshops and short courses on different academic genres, oral presentations, study/ learning strategies, thesis writing, and conversation classes. Book Online

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