Congratulations on gaining a place at UNSW! Please read this carefully: the better prepared you are for enrolment, the easier the process will be.

Checklist of things to do:
1. Accept your offer
2. Complete your enrolment
3. Obtain your Student ID Card
4. Get connected via IT
5. Attend Orientation
6. Arrange your fees

DEFERRING YOUR OFFER
You may defer your offer for up to 12 months. Please note that the Master of Teaching (Secondary) cannot be commenced in Semester 2.

How to defer
For more information on how to defer your offer go to gettingstarted.unsw.edu.au
You must defer your offer online during the Acceptance process. The University will email you confirmation of your deferment approximately one week after you submit your deferment request.

Your deferment will lapse if you enrol in any other university program while on deferment.

GETTING STARTED
For assistance with your enrolment or settling into UNSW you can visit getting.started.unsw.edu.au
Here you will find information and advice about:
• accepting your offer and enrolment
• accessing UNSW's IT Services including Unwire access, passwords, and Student Email
• obtaining your Student ID card
• activities held during the Getting Started period

Enrolment Timetable and Commencement of Classes

Master of Teaching (Secondary)
Online enrolment will be open when you receive your offer and closes Sunday 26 February 2017. Classes commence on Monday 27 February 2017.

Juris Doctor
Semester 1 - Online enrolment will be open from when you receive your offer and closes Sunday 19 February 2017. Introducing Law and Justice classes (compulsory for all JD students) start the week commencing Monday 20 February 2017 (Orientation Week).

Semester 2 - Online enrolment will open in late April and closes Sunday 16 July 2017. Introducing Law and Justice classes (compulsory for all JD students) start the week commencing Monday 17 July 2017 (Orientation Week).
ARRANGING FEES

Student Contribution charges (CSP Offers)

Students enrolled in a Commonwealth Supported Place (CSP) pay a Student Contribution towards the cost of their studies. You will be required to declare during online enrolment how you will pay your student contribution (ie. Upfront or apply for HECS-HELP if eligible and pay later). To apply for HECS-HELP you must provide your Tax File Number. See the Australian Government website studyassist.gov.au for further details.

Tuition Fees (FEE Offers)

Students enrolled in a FEE place pay for the entire cost of their studies. Eligible students may apply for a FEE-HELP loan from the Australian Government to cover all or part of their Tuition Fees and can repay this loan through the taxation system when their income reaches the stipulated level. See the Australian Government website studyassist.gov.au for further information.

Enrolment Advice

Assistance with course choice and other academic requirements will be provided as follows:

Master of Teaching (Secondary)
For information about enrolment, please visit education.arts.unsw.edu.au/students/mteach-welcome
For general enrolment advice you can contact the School of Education
Ph: +61 2 9385 1977
email: education@unsw.edu.au

Juris Doctor
For information about timetables and enrolment, please visit law.unsw.edu.au/current-students/my-academic-life/enrolment/new-jd
For general enrolment advice you can contact the Faculty of Law
Ph: +61 2 9385 2264
email: law@unsw.edu.au

Credit Transfer (Advanced Standing)

If you are seeking credit for previous studies you should accept your offer as outlined in ‘Accepting your Offer’. You should then complete an ‘Application for Credit Transfer’ to arrive by Tuesday 31 January for S1 commencers and Friday 30 June for S2 commencers. Applications received after these dates may not be processed in time for Semester commencement. You should also contact your Faculty or School office (see ‘Enrolment Advice’).

The application form and further information can be found at credittransfer.unsw.edu.au

Student Services and Amenities Fee (SSAF)

All students are required to pay the Student Services Amenities Fee (SSAF). This is a contribution towards services and amenities for the whole student population and is charged in Semester 1 and Semester 2 - visit student.unsw.edu.au/ssaf

Fee Statements and Payment Options

Student Contributions and Tuition Fees are charged each semester. Fee statements are normally produced in mid February for Semester 1 and mid July for Semester 2. To view your fee statement and make payment arrangements you MUST access your online Fee Statement via https://my.unsw.edu.au/
The fee statement links through to three payment options: BPay, Online credit card and Australia Post (print payment slip).

Student Contributions, SSAF and Tuition Fees are due by Sunday 5 March 2017 for Semester 1 enrolments and Sunday 30 July 2017 for Semester 2 enrolments.

SPECIAL GOVERNMENT POLICIES

Education courses

The NSW Department of Education has special requirements and policies of which students enrolling in education programs should be aware. The requirements relate to:

• professional experience placements which must be undertaken as part of your program and
• procedures for employment after you have completed the program

Before commencing Professional Experience, students are required to:

• attend the compulsory Child Protection and Legal Issues lecture and sign a form as evidence and
• obtain clearance for child-related work via a Working with Children Check and
• attend a compulsory anaphylaxis lecture and be signed off as a proficient user of an adrenaline autoinjector and
• satisfactorily complete a national literacy and numeracy test.

Prior to employment with the NSW Department of Education, teachers are required to undergo a police records check.

STUDENTS WITH DISABILITIES

UNSW has a policy of equal opportunity in education and seeks wherever possible to ensure maximum participation of students with disabilities. A range of assistance is offered, including examination support, specialised equipment, educational support, parking provisions and library assistance. If you have a disability or medical condition please make contact with a Disability Advisor as soon as you can to discuss your support needs. Call +61 2 9385 4734 or email disabilities@unsw.edu.au

UNSW GETTING STARTED ORIENTATION

Kensington campus
S1 2017
Monday 20 – Friday 24 February
S2 2017
Wednesday 19 - Friday 21 July

All new students are invited to participate in the Orientation Week program in addition to their Faculty Welcome. Prior to the start of the academic year, Orientation Week at UNSW introduces new students to university life and provides the best possible start to their university experience.

UNSW hosts a variety of orientation sessions designed to assist students with the transition to university and develop essential skills for study and self-management. Many sessions are specifically for postgraduate coursework students.

Yellow Shirt student volunteers of the student organisation Arc@UNSW, will be on hand to answer questions about the University, conduct campus tours throughout the week and organise social events.

Student Life and Learning and club and society stalls are set up on the main walkway during the day and there will be entertainment held into the evening across the week.

Visit gettingstarted.unsw.edu.au for information.